

CANDIDATE FORM 2022 ESPNIC ELECTIONS: SECRETARY

*Please kindly fill in the form in **BLOCK** capital letters.*

CONTACT DETAILS

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CANDIDATURE

EC members Profile

An ESPNIC Executive Committee member is expected to have the following prerequisites:

- Be an experienced, accredited senior health professional in the field of paediatric and/or neonatal intensive care
- Have an established track record in education, teaching, research and publication
- Be experienced and competent in medical/nursing, administrative and political areas
- Preferably have previous experience at National/ European/International (paediatric and neonatal) Intensive Care Society level
- Show commitment and be in a position to sustain reliable communication (especially e-mail) with the ESPNIC Office
- All positions require a substantial commitment of time and energy. Consequently, candidates should be willing to commit himself/ herself to the task

Duties of the Executive Committee

- The Executive Committee is in charge of the management of the Society
- The Executive Committee holds the decision power regarding Society matters
- The Executive Committee represents the Society
- The Executive Committee holds meetings in regular intervals, at least two in-person meetings per year

- The Executive Committee delegates specific tasks to committees of the Society

Terms of reference :

1) **SECRETARY- *The terms of office are 3 years renewable once.***

- Lead the administration of ESPNIC
- Contribute to strategy and objective setting for the Society
- Coordinate the membership strategy
- Contribute to the elaboration of contracts and agreements
- Coordinate the elaboration and review of the Standard Operating Procedures
- Plan and review communication to ESPNIC members and allied societies
- Organise and prepare elections for all ESPNIC positions
- Contribute to the development of all aspects of the Society
- Liaise with other allied societies and maintain relationships

Personal statement (250 words max.)

Becoming ESPNIC secretary just before a world pandemic and a career change has not been an easy task but, despite the challenges, it has been a highly rewarding first term.

The global situation and growing new needs (international collaboration, development of online resources), in a context of limited availability of professionals for non-clinical duties, made it difficult to pursue some of my objectives during that term. However, this has not prevented me from fulfilling the duties of my role. This 3-year journey has been a steep learning curve and I now feel much more comfortable and confident in my role within the society.

During my first term I have contributed to the development of new membership strategies, handled the daily activity of the society and formalised new agreements with supporters and partner societies, while continuing to support the respiratory section projects. I am currently undertaking a thorough revision of the society's Standard Operating procedures that I hope will make our processes clearer and more transparent.

If I am elected for a second term, I plan to evaluate the development of an ESPNIC fellowship, continue improving our governance, expand our multinational relations with other European societies working in PIC/NIC and work towards a more equal society.

I hope to earn again your support to continue this task.

DISCLAIMER



Signature

Chiranjivini